

Minutes
Board of Trustees Meeting (at VOTF office)
Voice of the Faithful, Inc.
September 25, 2007, 7:05 – 10:00 PM (EDT)

Board Members: Ron DuBois, Elia Marnik, Dan Sullivan, Jim Post, Bill Casey (presiding, phone), Svea Fraser, Jayne O'Donnell, Dan Bartley (phone), David O'Brien (phone), Mary Pat Fox (phone).

Officers: Mary Freeman, Gaile Pohlhaus (clerk).

Executive Director: Donna Doucette.

Opening Prayer by Ron DuBois.

1. Administrative Actions

The minutes of the Aug. 28th, 2007 were unanimously approved as presented 9-0-0.

The Board agreed to transfer its next meeting from Oct. 23 to Oct. 30, 2007 in light of the Convention on October 19-20.

2. Development

Jim Post gave the report of the development committee. Contributions from the August 2007 solicitation are tracking ahead of last year. The fall mailing will be sent only to previous donors.

Donna Doucette confirmed that a mechanism is in place to record "in-kind" donations as revenue and commitments against pledges, where applicable.

3. Finances

The Board decided to focus on quarterly financial reports to gain a more accurate representation of financial condition. Monthly, the Audit and Finance Committee and the Executive Director will review financial developments. Revenue for August and the quarter are ahead of budget expectations.

4. Convention

Mary Freeman gave a report on the status of the convention. Pre-registration numbers are 375, but on track according to convention trends. Convention is expected to break-even given additional revenue from donations, ads and other marketing items.

After discussing objections of some voices about the Convention speaker lineup, the Board affirmed its support of the Convention program. It also charged the President, Chair of the Board of Trustees, and the Executive Director to meet with SNAP leaders over their communication of concerns about the program's coverage of support for survivors.

5. Officer Elections

Elia Marnik presented the Governance Committee's recommendations for soliciting nominations and presenting a slate of candidates for election. The Board endorsed the recommendations. Next steps include an announcement to members and guidance on the nominating time frame and procedures.

6. Working Group One Communication in the name of VOTF

The Board discussed actions and statements in California from the Working Group on Survivor Support with regard to national planning and coordination. As the new Executive Director, Donna Doucette is scheduling meetings with each Working Group to identify common interests and plans.

7. Committee reports

Jayne O'Donnell and the Trustee Nominations Committee are continuing to search for the 11th Board member and suggestions are welcome, but they expect it will take some time to find a candidate with the kind of national reputation that the Board is seeking.

Elia Marnik reported that the Ad Hoc committee on Leadership Roles and Collaboration is meeting regularly to define expectations of each leadership center and corresponding roles and responsibilities for consideration by the collective leadership.

The Finance Committee's written report from John Hushon indicated that the committee reviews monthly financial statements in conjunction with the Treasurer and Executive Director. The committee will report success in meeting revenue targets or any budget anomalies on a monthly basis but otherwise make a fuller report quarterly.

8. Closing Prayer took place at 10:00 p.m.

The next meeting of the Board will take place on Tuesday, Oct. 30, 2007.

A true record. Attest: Gaile M. Pohlhaus Clerk