

Minutes (Final)
Board of Trustees Meeting (at VOTF office and teleconference)
Voice of the Faithful, Inc.
June 23, 2010, 7:00 PM to 9:00 PM Eastern

Board Members Present: Elia Marnik (presiding and office), Bill Casey (phone), Pat Gomez (office), Ron DuBois (phone), Ed Wilson (phone), Mary Pat Fox (phone), John Hushon (not on call) Jayne O'Donnell (phone), Dan Bartley (phone) Mary Freeman (office) and Mark Mullaney (phone)
Officers Present: Janet Hauter (phone), Kevin Connor (phone), and Nick Mazza (phone)
Executive Director: Donna Doucette (office), Julie Dutcher (Development and office).

Opening Prayer: Elia lead a prayer to the Sacred Heart

Administrative Matters: Elia Marnik took a moment to welcome two new members to the Board of Trustees, Mary Freeman and Mark Mullaney. Elia thanked Svea Fraser for her service and dedication to VOTF from its early beginnings and honored her for being a spiritual and gracious woman.

Upon a motion duly made and seconded, the Board approved the consent agenda items and the minutes of the meeting of May 25, 2010, by a vote of 10 yeas- 0 no- 1 absent).

Elia mentioned that Donna would be sending out the Conflict of Interest document that will have to be agreed upon and signed by all the Board and the Officers.

2. Development: Upon a motion duly made and seconded, the Board approved of the Development as presented by Jayne's Development

3. Finances: The May 2010 financial statement was presented. There were no questions for those attending the meeting. Regarding cash flow, it appears that June 2010 will be adequate. The real question is our sustainability through the summer 2010 months. Staff plans to conduct targeted mailings around the 10 point brochure, VIA monthly campaigns and the August press conference to showcase the Emily and Rosemary Fund.

Regarding the 2011 budget, Dan indicated that he, Donna and Kevin "nailed" the budget line. Dan believes the FY11 budget is sound, achievable and will maintain the infrastructure to support our projects. The new expense item in the budget is the employment of Julie Dutcher as Development Assistant and the booking of the Emily and Rosemary Fund. The single largest expense item is salaries.

Elia Marnik, BOT Chair went on record to acknowledge Donna Doucette and staff for a successful year in managing the budget and for the establishment of a sound FY11 budget.

Dan initially made a motion and was seconded to restore last years salary cuts no later than December 2010. Dan felt that despite historical six month cash flow that we should be in good shape to restore the cuts in staff salaries. After much back and forth discussion, it was decided that a BOT committee, headed by Mary Pat Fox would analyze staff salary situation and provide a recommendation by August. Bill Casey made a motion and seconded that the original motion for reinstatement be tabled. Motioned passed 10 yeas-0 neas-1 absent.

4. TRUSTEE STANDING COMMITTEES FY 10 – Chair Elia Marnik presented the following list of Board committees, their function and membership, including committee chairs.

Audit and Finances—this committee will:

1. Help the Board meet its obligations to provide appropriate financial oversight to the affairs of the organization.
2. Recommend an auditing firm to the Board; work with the officers and executive director, as appropriate, to prepare for the annual audit or review; and meet with the auditors when requested to do so.
3. Assist the Board and Officers to implement audit findings adopted by the Board.
4. Advise the Board regarding the annual budget proposed by the Officers.
5. Monitor key expense and revenue markers on a regular basis, and recommend any actions needed to ensure the Board's fiduciary responsibility for VOTF, Inc.

Chair: John Hushon; Members: Mark Mullaney

Development—this committee will:

1. Recommend to the Board and oversee, in conjunction with the Officers and Executive Director, a VOTF revenue development plan.
2. Lead VOTF's outreach to and cultivation of major donors.
3. Make recommendations to the Board on other development proposals, such as grants, membership fees, etc.

Chair: Jayne O'Donnell; Members: Dan Bartley, Ron DuBois, John Hushon, Pat Gomez, And Mark Mullaney

Governance—this committee will:

1. Advise the Board on interpretation of the By-laws and make recommendations for changes as appropriate.
2. Serve as the Board's usual source for studying questions of governance and intra-organizational relations.
3. Make recommendations to the Board for a committee(s) to conduct nominations for and elections of National Officers as provided in the By-laws; guide and oversee the nominations and elections process.

Chair: Mary Pat Fox; Members:, Jayne O'Donnell, Mary Freeman, Elia Marnik, Ed Wilson

Trustee Nominations and Advisory Council—this committee will:

1. Lead the annual election of Chair of the Board.
2. Make recommendations to the Board for the Trustee Nominating Committee as provided in the By-laws; oversee the process to appoint Trustees.
3. Search for candidates and make recommendations to the Board for positions on the VOTF Advisory Council.

Chair: Bill Casey; Members: Elia Marnik, Ron DuBois, Pat Gomez, And Mary Pat Fox

NOTE: Bill Casey duly offered a motion and seconded that the Advisory Council should be considered a function of the Trustee Nominations Committee. The motion passed 10 yeas, 0 nays and 1 absent.

Strategy -- this committee will:

1. Review and assess strategy of VOTF in light of Mission and Goals
2. Involve and reach out to ED, Officers, MARCOM, Platform leaders in the above process

Chair: Ed Wilson; Members: Bill Casey, Elia Marnik, Mary Freeman, John Hushon, Non-Board members to be named. NOTE:

Note: Committee will conference to discuss the specific governing structure it will function under, its plans and membership to the Board at the July 27, 2010 BOT meeting.

Note: As President, Dan Bartley is a member of all committees and should be notified of all meetings and deliberations.

6. Leadership Reports

Officers. President Dan Bartley reported briefly with the assistance of Secretary and UCR moderator Nick Mazza about the Priest Support Working Group. A conference call is set for Thursday, July 8, 2010 to provide leadership and action plans for this group. Officers decided not to participate in the Peter Pence actions being planned by other reform group.

7. Other Business:

The annual SNAP conference will be held on July 31, 2010. Our trademark, both VOTF name and symbol are protected. All BOT members and Officers are to sign the annual conflict of interest statement that will be distributed.

Upon a motion duly made and seconded, the Board adjourned the meeting at 9:06 pm (10-0-1 absent). The next scheduled Board meeting is set for Tuesday, July 27 at 7:00 PM EST.