

VOTF Board of Trustees Meeting November 29, 2016

Present by video/phone: Mary Pat Fox, Mark Mullaney, Margaret Roylance, Anne Southwood, Mike Ryan, Sandra Guynn and Exec. Director Donna Doucette.

Absent: Larry Mulligan, Phil Megna, David O'Brien

Meeting began at 7:10 with a prayer by Mary Pat.

Financial Report: We have implemented the new reduced budget but it is too early to see much the results. Donna Doucette explained that the budget varies significantly each month. Our donations are down 15% and contributions from our monthly donors dropped slightly over the last year. We are the recipients of three legacies but we don't know the amounts. Mary Pat requested an update on the unpaid bills. In response to a comment about unpaid consultants, Donna said no person was ever asked to delay submitting an invoice, that three people did so on their own initiative in awareness of the tight summer finances. We appreciated their assistance, but all have been asked to please submit the missing invoices—our accountant has marked those as accounts-payable in each financial statement, and they will move into the appropriate "paid" status once we receive the invoices.

Mark asked each trustee to give him one name of a potential donor for the development committee. He also asked Alice for names of potential donors. He needs this information by Dec. 2, 2016.

Project Updates: Svea Fraser spoke at a Winchester MA VOTF affiliate meeting about her trip to the Association of U. S. Catholic Priests Conference and our collaboration with them. Jayne O'Donnell spoke at a Bridgeport CT VOTF meeting to tell them about the Healing Circles. Donna Doucette went to Delaware to speak at a Delmarva VOTF meeting. Their affiliate has a strong faith-sharing component. Recently, they have established and are maintaining a relationship with their bishop.

Mark reported on the recent meeting of the Restorative Justice Committee. The group is committed to VOTF. Mark conveyed to them conversations with Mary Pat which reiterated the importance of Healing Circles to VOTF and the work we do.

Margaret reported on her meeting of the VOTF Financial committee on Nov. 19th. Sandra commented on the grading of the financial reports of the dioceses. The committee must develop a grading process that is clear and transparent.

There was a brief discussion about the best way for Larry to prepare the Secretary Minutes from the notes that Alice makes during each meeting.

Meeting concluded at 8:10 pm with the Glory Be.

The next meeting is Tuesday, January 17, 2017.