

Voice of the Faithful
Board of Trustees
May 18, 2020

Attending: Mary Pat Fox, Anne Southwood, Pat Gomez, Margaret Roylance, Mike Ryan, Larry Mulligan, trustees; Executive Director Donna Doucette.

Opening prayer: Mary Pat read a prayer provided by Margaret in honor of the fifth anniversary of *Laudato Si*.

Minutes: Approval of the draft minutes was deferred to be done by email after a revision of the entry for the Financial Working Group.

Financial report: With approval of the Small Business Administration's forgivable loan under its Paycheck Protection Program, Anne described our financial position as good, bringing us approximately to the point we were at this time last year. It is anticipated we will qualify under the loan forgiveness provisions of the law and if not, for whatever portion of the loan is not spent within the requisite eight weeks we will be charged interest rate of only 1%.

As anticipated due to the COVID-19 pandemic, the March appeal resulted in less receipts than in previous years, and while the May drive is just starting, it will undoubtedly be affected as well.

New budget: Extensive discussion of the proposed new format resulted in approval of three basic categories—programs, development, and management and general expenses—and suggestions for various modifications in categorizing and allocating individual items. Donna will rework the numbers and send a revised budget for consideration based on the comments and suggestions made.

Impact of pandemic: Conversation focused on two difficulties: keeping the office open for work that cannot be done from home and responding in a timely fashion to telephone calls. The former involves primarily opening mail, processing donations, depositing checks, and related work. That necessitates sanitizing the office every day it is used. The latter has not been effectively addressed as yet, but Mary Pat stressed that any messages can be forwarded and must be.

Bylaws revision: Mary Pat has sent a draft for consideration and will resend it so that a vote can be done by email before new members are installed on the board.

Selection of new trustees: Various candidates are under consideration. Current members who may remain on the board are asked to inform Mary Pat of their availability. Possibilities for next year's officers was also addressed.

Financial working group: Margaret advised that the group met the preceding Saturday by phone concerning the 2020 transparency review. The third reviewer has been selected and the review launch is expected by June 1st.

2020 conference: The fact that SNAP is doing a survey to determine whether to hold its convention, and the AUSCP is doing its by video was mentioned, as well as the tentative thoughts of the committee, which is following these and other developments.

Closing prayer: All recited, in Zoom fashion, the Glory Be.