

Minutes of VOTF Board of Trustees

November 21, 2017

Attending: Mary Pat Fox, Anne Southwood, Margaret Roylance, Mike Ryan, Sandra Guynn, Larry Mulligan. Absent: Phil Megna. Also attending: Executive Director Donna Doucette, Membership Director Alice Campanella

- I. Prayer – Donna read a prayer composed by Deanna Cobb Anderson.
- II. Minutes – the June 2017 minutes as amended by Donna were approved; the minutes of the face-to-face meeting of October 27 & 28, 2017, were approved.
- III. Financial update – Anne reported on current figures for cash, fiscal year income and expenses to date. Donna noted the mailing expected in mid-December for the year end appeal, that cash flow was approximately as anticipated, and that some expenses were moved from October to November due to logistical factors.
- IV. Executive director report – Donna reported on a conference call with a major donor foundation, in which Jayne and Margaret participated, and which was well received. Donna and Margaret also are meeting with the executive director of a foundation from Louisville to discuss options for project support.
- V. Conference update – discussion covered the speakers who have been contacted and the arrangements being made for the conference facilities in Providence R.I.
- VI. Development – in addition to the meeting with the Louisville foundation, Margaret asked the members of the board to consider which of the current objectives of VOTF they may be most comfortable making requests for funding.
- VII. Closing prayer – Mary Pat led the group in the recitation of the Glory Be.