

VOTF Board of Trustees Meeting: February 21, 2017, Minutes

Attending: Mary Pat Fox, Anne Southwood, Sandra Guynn, Margaret Roylance, Mark Mullaney, Larry Mulligan, Mike Ryan. Also attending: Executive Director Donna B. Doucette and Recording Secretary Alice Campanella. Absent: Phil Megna and Dave O'Brien.

Prayer: Mary Pat opened the meeting with a prayer shortly after 7 PM.

Minutes: The January 2017 minutes were approved with one minor correction.

Financial Report: Anne and Donna reported that donations are 6% above the same time period last year, but the December appeal is currently below what has been reached in other years. We will keep the expenses at the same reduced level. Mary Pat said that we are current on all our bills but need to maintain two months in reserve in a separate savings account. The March appeal will go out soon.

Mary Pat presented a motion the purpose of which was to hold some of the funds recently bequeathed to VOTF and put them in reserve. After discussion the Board unanimously adopted the following resolution: "VOTF will set aside \$40,000, which is approximately two months expenses, in reserve. Using funds from this reserve would require a vote by the officers."

Marketing: Mark inquired if we asked new members why they joined VOTF. The answer is that we don't. Donna suggested targeting new members who haven't contributed by sending them a letter of welcome and presenting them with an opportunity to make a donation.

Collaborative Efforts: Donna has been discussing possible areas of collaboration with the AUSCP (Association of U.S. Catholic Priests). She has been invited to go to Atlanta for the AUSCP Conference in June 2017. Technically, the cost would come from the VOTF budget for our next fiscal year, which is not approved until April or May. However, registration must be completed now, so the Board was asked to approve the expenditure from next fiscal year's budget. The request was approved.

Financial Accountability Working Group: Margaret reported that their next meeting is April 1. They have been looking at and grading the financials for 5 dioceses, to create a model for assessing them.

Healing Circles: We have held nine HCs. Our next one is April 1, at St. Anthony's Shrine, with another planned there for October 2017. Michael Mack's play will be performed at St. Anthony's on March 10, 12, 18, 25th. Bill Casey is publicizing Healing Circles in the Northern Virginia and DC area. David N. is doing good things at the Shrine, reaching out to former Healing Circle participants. Bill Casey and Tom Doyle have a speaking engagement on May 6th called Spotlight Safeguard, which also relates to the survivor support and healing circles efforts.

Other Business: Mary Pat noted that a board member has made a formal request that another board member step down. There was a brief discussion of the steps to take in response to the request. Members also requested clarification on board member who do not attend several meetings nor communicate with any of the board members.

Mark will have a development report next week.

The meeting concluded at 8:17 PM with a prayer by Mary Pat.